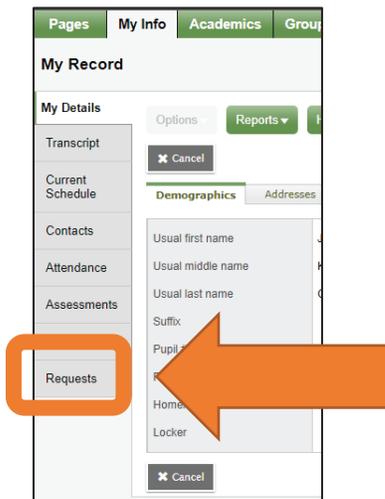


# Making course requests in MyEd

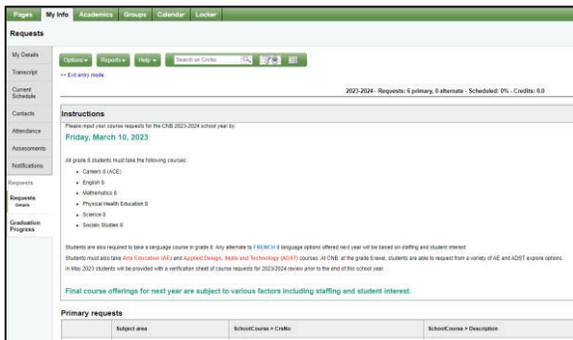
Select the My Info tab.



On the left column select the Requests tab.



Read through the information in the instruction box.



Skip over the Other courses.

Final course offerings for next year are subject to various factors including staffing and student interest.

**Primary requests**

Subject area	School/Course > CrNo	School/Course > Description
Other	MCE-08-L	ACE
		HUMANITIES 8
		STEM 8
		PHYSICAL EDUCATION 8
		SCIENCE 8
	SOCIALS 8	
Languages	MSS-08-L	
Electives		

Notes for counsellor

They have already been selected for you.

Subject area

Instructions: **These are all courses required for grade 8. They have already been selected for you.**

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input checked="" type="checkbox"/>	MEN-08-L	HUMANITIES 8	Regular	0.0		Required
<input checked="" type="checkbox"/>	MSS-08-L	SOCIALS 8	Regular	0.0		Required
<input checked="" type="checkbox"/>	MMA-08-L	STEM 8	Regular	0.0		Required
<input checked="" type="checkbox"/>	MSC-08-L	SCIENCE 8	Regular	0.0		Required
<input checked="" type="checkbox"/>	MPHE-08-L	PHYSICAL EDUCATION 8		0.0		Required
<input checked="" type="checkbox"/>	MCE-08-L	ACE		0.0		Required

OK Cancel

Click the Languages tab.

1. Select all three languages on the left.
2. Then rank them in order of preference on the right
3. Click the OK button at the bottom of the window.

Please note, **IF** we are able to offer different language options for Grade 8, we would like to know your preference. Final course offerings for next year are subject to various factors including staffing and student interest.

Subject area

Instructions: Please rank language options listed below where 1 = top choice and 3 = last choice. Any alternate to French 8 language options for next year will be based on staffing and student interest.

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status	Priority
<input type="checkbox"/>	MFR-08-L	FRENCH 8	Regular	0.0			1
<input type="checkbox"/>	MJA-08-L	JAPANESE 8	Regular	0.0			3
<input type="checkbox"/>	MSP-08-L	SPANISH 8	Regular	0.0			2

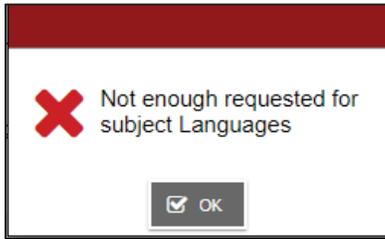
OK Cancel

This is an example of a completed selection and ranking. Be sure to rank **YOUR** preferences.

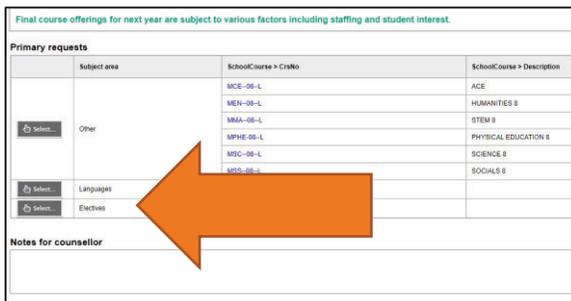
Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status	Priority
<input checked="" type="checkbox"/>	FR-08-L	FRENCH 8	Regular	0.0			1
<input checked="" type="checkbox"/>	JA-08-L	JAPANESE 8	Regular	0.0			3
<input checked="" type="checkbox"/>	SP-08-L	SPANISH 8	Regular	0.0			2

Cancel

Once you click OK, if you have not selected all languages the following error message will pop up. Go back and select and rank all language options.



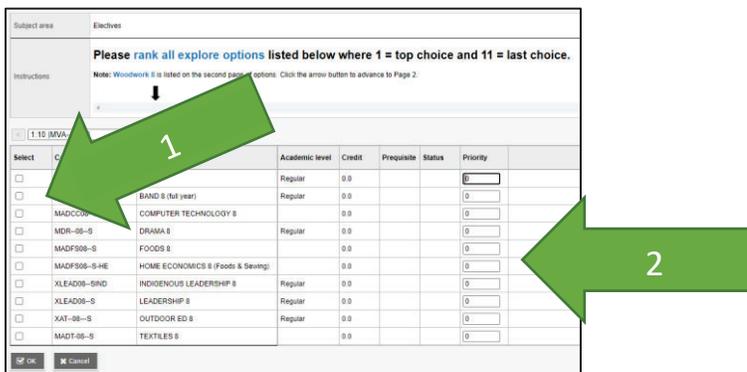
Once you have successfully selected and ranked all language options, you will be brought back to the make request screen. Click the Electives tab.



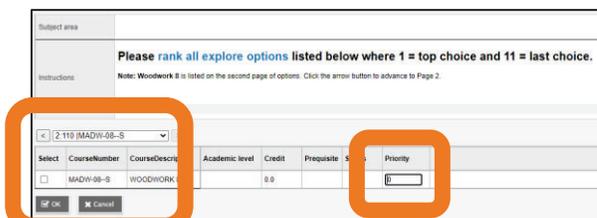
In this window you will need to:

1. Select all eleven explore options on the left.
2. Then rank them all in order of preference on the right.

Note: Woodwork 8 is on the second page, be sure to arrow to Page 2.



Be sure to select and rank Woodwork 8 on Page 2.



This is an example of a completed selection and ranking. Be sure to rank YOUR preferences.

Subject area

**Please rank all explore options listed below where 1 = top choice and 11 = last choice.**

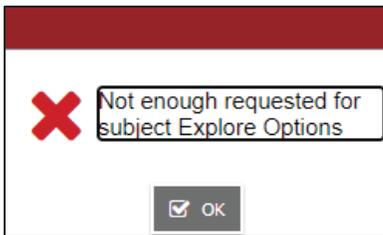
Instructions: Note: Woodwork B is listed on the second page of options. Click the arrow button to advance to Page 2.

1:10 MVA--08-S

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status	Priority
<input checked="" type="checkbox"/>	MVA--08-S	ART B	Regular	0.0			6
<input checked="" type="checkbox"/>	MMU--08-L	BAND B (8th year)	Regular	0.0			2
<input checked="" type="checkbox"/>	MADCC08-S	COMPUTER TECHNOLOGY B		0.0			1
<input checked="" type="checkbox"/>	MDR--08-S	DRAMA B	Regular	0.0			7
<input checked="" type="checkbox"/>	MADFS08-S	FOODS B		0.0			3
<input checked="" type="checkbox"/>	MADFS08-SHE	HOME ECONOMICS B (Foods & Sewing)		0.0			4
<input checked="" type="checkbox"/>	XLEAD08-SND	INDIGENOUS LEADERSHIP B	Regular	0.0			10
<input checked="" type="checkbox"/>	XLEAD08-S	LEADERSHIP B	Regular	0.0			8
<input checked="" type="checkbox"/>	XAT--08-S	OUTDOOR ED B	Regular	0.0			9
<input checked="" type="checkbox"/>	MADT--08-S	TEXTILES B		0.0			5

OK Cancel

Click the OK button at the bottom of the window. If you have not selected all explore options the following error message will pop up. Go back and select and prioritize all explore options.



You will be brought back to the main course request screen. You should now see all courses listed.

Final course offerings for next year are subject to various factors including staffing and student interest.  
 \* May students will be provided with a verification sheet of course requests for 2023/2024 review prior to the end of the school year.

Primary requests			
	Subject area	School/Course > CrsNo	School/Course > Description
<input type="checkbox"/>	All subjects	MCE--08-L	ACE
<input type="checkbox"/>		MEN--08-L	HUMANITIES B
<input type="checkbox"/>		MMA--08-L	STEM B
<input type="checkbox"/>		MPHE--08-L	PHYSICAL EDUCATION B
<input type="checkbox"/>		SPIC--08-L	SCIENCE B
<input type="checkbox"/>		SPSS--08-L	SOCIALS B
<input type="checkbox"/>		SFR--08-L	FRENCH B
<input type="checkbox"/>		SFP--08-L	SPANISH B
<input type="checkbox"/>		SJ--08-L	JAPANESE B
<input type="checkbox"/>		All subjects	MADCC08-S
<input type="checkbox"/>	MBA--08-L		BAND B
<input type="checkbox"/>	MADFS08-S		FOODS B
<input type="checkbox"/>	MADFS08-SHE		HOME ECONOMICS B
<input type="checkbox"/>	MADT--08-S		ADST - TEXTILES
<input type="checkbox"/>	MVA--08-S		ART B
<input type="checkbox"/>	MDR--08-S		DRAMA B
<input type="checkbox"/>	XAT--08-S		OUTDOOR ED B
<input type="checkbox"/>	XLEAD08-S		LEADERSHIP B
<input type="checkbox"/>	XLEAD08-SND		INDIGENOUS LEADERSHIP B
<input type="checkbox"/>	MADW--08-S	WOODWORK B	

Scroll to the bottom of the page.

1. Include any notes for administration in the Notes for counsellor box.

These notes will be looked at when making classes. Information will NOT be collected through email or meeting. Instead, please list notes here. There will also be a form you and/or your parent/guardian can link to from the school website. The school team will reach out to you if clarification about your note(s) is needed.

2. Click the Post button at the bottom of the page.

Select	All subjects	MVA-05-S	ART 8
		MDR-05-S	DRAMA 8
		XAT-08-S	OUTDOOR ED 8
		XLEAD08-S	LEADERSHIP 8
		XLEAD08-SND	INDIGENOUS LEADERSHIP 8
		MADW-08-S	WOODWORK 8

Notes for counsellor

Post

You can login and adjust course requests and notes for counsellor until **Friday March 10, 2023**.

If you are ever stuck trying to enter course requests and cannot access the categories, check that you are in request entry mode. If not, click the [Entry mode >>](#) link.

Pages My Info Academics Groups Calendar Locker

**Requests**

My Details Options Reports Help Search on CrsNo

Transcript [Entry mode >>](#)

Current Schedule

Contacts  SchoolCourse > CrsNo