

MEETING Minutes

CNB PAC –April 25, 2022

Call to order:

6.32 pm

Attendance review and welcome:

- Sarena Smith
- Elise Serecine
- Heidi Kuban
- Wendy Sutherland
- Norman Campbell
- Rebecca Ashley
- JanieRae Gaudet
- Rachel Steen
- Wynter Oakes
- Chantelle Derosier

Approval of prior minutes from February 28th, 2022

Motion to accept: Sarena Smith

Second: Rebecca Ashley

Approval of Agenda

Motion to accept: Sarena Smith

Second: JanieRae Gaudet

Administration's Report:

Elise

- Spoke about school community having the ability to make positive changes in light of recent events
- Briefed us on school response regarding the recent event at the school
- Provided slide presentation of activities at CNB
- Took questions from parents
- Spoke about the privacy of students at the school in regards to the media reporting and actions taken

- Presented upcoming school year calendar ad changes in daily learning structure
- Presented changes in bell schedule
- Spoke about hanging basket fundraiser for compost structures for classrooms

Chair Report/COPAC/Communication Secretary Report

Sarena/Rebecca

- COPAC Executive Nominations are open
- Thanked administration for their response to the incident at the school

Treasurer Report:

- See attached
- Pointed out the recent suggested changes to the nutrition guidelines would affect our store sales
- Safe is working out well

Store Report: Store is open to all grades

- Microwave food are being sold with microwaves back in use
- Store continues to do well
- Keeping the store stocked is challenge
- Continue to look for volunteers
- Discussed the vendors that are able to deliver, most are unable
- Norm will give a balance sheet for store to better track spending vs. profit
- Sarena thanked the volunteers
- Signors have been updated

Playground Bursaries Report – No report

- None at this time

Existing Business:

- Grab a form from office for the plant fundraiser
- Heidi gave an update on the student fundraiser
 - Discussed what the PAC will be contributed, Heidi suggested a matching total
 - Norm suggested we round them up to \$1,000.00
 - Heidi will follow up with the boys
 - Sarena put forward a motion to match the funds and round up to \$1,000.00, second JanieRae Gaudet

- Discussed the food guidelines and parent concerns. We are doubtful it will be the final draft
- PAC Elections are open. We are looking to fill Members at Large and Secretary, and Vice President
- Elise will forward nomination notice to feeder elementary schools
- Will present at Grade 6 Parent evening
- Clarified the terms for executive positions and possible obstacles

Next meeting date: May 30th, 2022 at 6.30pm

Adjourned: 7:52 pm

Treasurer's Report

As of 25 April 2022				
Assests				
	Cash - Bank Account			
	General		43,268.31	
	Gaming		2,463.44	
	Total Assests			45,731.75
Liabilities				
	teacher requested items		2,667.82	
	Cubs Den Expenses		1,607.80	
	Munch a lunch vendors		1,255.70	
	Playground		10,000.00	
	Grade 8 Fundraiser(432.75+134.5)		567.25	
	Total Liabilities			16,098.57
INCOME				
	Munch a lunch		12,735.16	
	bank fee refund		9.90	
	Nature Fare		455.62	
	Cubs Den		9,045.42	
	TOTAL INCOME			22,246.10
Disbursements				
	CNB Store Account Close out		1,065.72	
	Bank Fee		9.90	
	Cubs Den Expenses		3,443.02	
	Safe and Deposit Bags		300.29	
	Teachers Requests		12,101.67	
	Munch a lunch vendors		4,131.65	
	Total Disbursements			21,052.25