

MEETING Minutes

CNB PAC –May 30, 2022 (Via Zoom)

Call to order:

6:36pm

Attendance review and welcome:

- Sarena Smith
- Elise Saraceni
- Heidi Kuban
- Wendy Sutherland
- Norman Campbell
- Rebecca Ashley
- Lori Rapp
- Rachel Steen
- Wynter Oakes
- Chantelle Derosier
- Ginger Badlik
- Sarah O’G
- Lahine Farstad
- Adrian Zuyderduyn

Land Acknowledgement: Heidi Kubin

Approval of prior minutes from April 25th, 2022

Motion to accept: Sarena Smith

Second: Wendy Sutherland

Approval of Agenda

Motion to accept: Sarena Smith

Second: Rebecca Ashley

**President’s Report:
(Sarena Smith)**

First Year returning somewhat back to normal. Saw our kids take part in more activities that have been paused due to COVID.

First year welcoming Elise and Wynter as part of our school. Thank you for stepping in and doing a fantastic job.

The store continues to thrive with the help with all of our volunteers.

Thank you to Norm Campbell for taking the treasurer and helping our PAC stay on track financially.

This year was not without its challenges, but we continued to have plenty of support from our administration.

**Vice President's Report:
(Rebecca Ashley)**

We had some decent fundraisers and we were able to keep the store going. We supported our teachers for supplies and equipment and also able to put payment towards the playground.

Treasurer Report:

- See attached
- Motion to accept treasurer's report: Norm Campbell
- Second: Sarena Smith

**Store Report:
(Wendy Sutherland)**

We were able to start using the microwaves again. Wendy was able to delegate a lot to the volunteers. Still struggling with volunteers having to use personal funds to stock the store and be reimbursed. Jeanie will be aging out of CNB. Some concerns over the new food guidelines should they be approved as is. Decided not to renew Munch-a-lunch licence in the event that we are unable to continue with this program. The store is a lot of work and volunteers give a lot.

Need to look at the cost of paper and ink for the store.

(Discussed the ability to use the supplies and copier at the school. Confirmed by Elise.)

Incoming VP: Adrian Zuyderduyn

Introduced by Elise, Adrian told us more about himself and his background

Outgoing VP will be Heidi Kubin.

Heidi spoke about her new opportunity and her experience at CNB.

Parent Concerns:

Discussed the recent events in SD 23 that have been in the news.

Lori and Ginger from P.A.B (Parents Against Bullying) spoke about some concerns.

The have started their organization to bring awareness and gain support for kids that experience bullying.

Elise spoke about the process and support that the administration provides.

Encouraged parents that have concerns to reach out to her.

Lori elaborated on issues of concern.

Raquel gave detailed information regarding the steps the School District take to address bullying.

Rebecca encouraged all parents to be more involved and volunteer with the PAC and the school.

Wendy spoke about her experience with admin regarding bullying. Spoke regarding her experience with P.A.B.

Sarena stated that the PAC supports the message of anti-bullying and thanked them for their message. Encouraged parents to attend PAC meetings.

Sarah spoke about her positive experience at CNB and reiterated that parents need to be involved. Supported that there is a process that need to be respected.

Existing Business:

- No Updates

New Business:

- Teacher's Lunch-June 24
- Parent information night-June 20. PAC will be there to invite new parents.
- Chantelle asked about Grade 8 celebrations. Sarena confirmed that the PAC. will contribute, financially if necessary as required.
- Rebecca recommended the mascots for both CNB and MBSS along with the banner for the celebration.
- Norm confirmed our budget for the Grade 8 celebrations.

Review of Bylaws:

The executive membership puts forward a motion to make the following changes to the CNB PAC Constitution and Bylaws:

6.1:

ADDENDUM - (added June 2019)

~~6. Set up a monthly volunteer appreciation draw where \$75 of PAC funds will be used towards gifts to truly appreciate the volunteers and all the hours they put in to the store.~~

Motion to accept: Sarena Smith

Second: Norm Campbell

Opposed: Wendy Sutherland-Motion carried

6.2:

SCHOOL REPRESENTATIVE:

1. Complete a weekly cash deposit to the CNB school PAC general account where there is with a separate journal entry for the CNB CUB DEN store account — 1.5140

Motion to accept: Sarena Smith

Second: Rebecca Ashley

Motion carried

Elections:

No additional elections put forth.
Rebecca stepping down as VP.

Nominations needed for:

- Vice President
- Secretary
- Member at Large (x3)

Nominations from the floor called twice.
Rebecca put her name forth for Member at Large.
Rebecca elected as Member at Large.

Next meeting date: June 20th, 2022 at 6.30pm in the school library.

Adjourned: 8:23 pm

Treasurer's Report



September 2021 - May 2022 General Account Profit & Loss Statement

<u>Income</u>	
General Account	
Photo Fundraiser	840.00
Natures Fare	765.56
Muncha lunch	50,642.44
Store Sales	16,201.32
Bank Fee Rebate	24.75
Total General Account Income	\$ 68,474.07
<u>Expenses</u>	
General Account	
Store Close out	1,065.82
Store Short Fall	6,000.00
Store Supplies	20,752.38
Teacher requests	1,695.73
COBSS Admin	100.00
COPAC Fees	2,000.00
Administrative Assistant Day	210.00
Playground Payment	10,000.00
PAC Supplies	300.29
Teacher appreciation	-
Grade 8 year-end	-
Monthly bank fees	49.50
Total General Account Expenses	\$ 42,173.72
Net Income	<u>\$ 26,300.35</u>
Opening Bank Balance	\$ 5,675.28
Net Income	<u>\$ 26,300.35</u>
Closing Bank Balance	31,975.63



Sept 2021 - May 2022 Gaming Account Profit & Loss Statement

<u>Income</u>	
Gaming Account	
Province of BC Gaming funds	17,960.00
Bank Fee Rebate	24.75
Total Gaming Account Income	\$ 17,984.75
<u>Expenses</u>	
Gaming Account	
Teacher requests	18,881.48
Breakfast Club	
Grade 8 year-end	-
Teacher Appreciation Banner	
Bank fees	39.90
Total Gaming Account Expenses	\$ 18,921.38
Net Income	<u>\$ (936.63)</u>
Opening Bank Balance	3,394.82
Net Income	(936.63)
Closing Bank Balance	<u>\$ 2,458.19</u>