

MEETING Minutes

CNB PAC – September 23rd 2019

Call to order:

6.30pm

Attendance review and welcome:

- Wendy
- Bernadette Caccam
- Curtis Schreiber
- Janie Rae Gaudet
- Melissa Ganzeveld
- Shantelle Schneider
- Trina Joslin
- Sarah Shakespeare
- Jeff Collins
- Jackie Mullen
- Rebecca Desrosiers
- Rebecca Ashley
- Kyla Babcock
- Laurie Fraser
- Wendy Sutherland
- Dr. OZ
- Deborah Lozinsky
- Chantel Desrosiers
- Christy Luft
- Tammy Sanders
- Sandy Dunn

Approval of prior minutes from June 20th, 2019

1st Rebecca, 2nd Deb, all in favor – APPROVED

Approval of today's agenda September 23rd, 2019

1st Rebecca, 2nd Wendy, all in favor – APPROVED

Principal's Report:

Principle Curtis Schreiber -

1. Requested that we change the title from Principle to “Administration’s Report”, for the purpose of including Laurie Fraser and Kayla Babcock
2. Koodos and thank you’ s given out to all the parents and helpers that assisted in the great Back to School BBQ. It was a wonderful start to the 2019/2020 School Season

3. During the month of September there will be a fire drill and lock down for safety for the all grades
4. A meeting will be held on Thursday September 26 at 6:00 pm called “Why we are Shifting the Way we Communicate”.
5. Student Learning assessments – this year assessments will focus on Reading and all assessment will be in October
6. “SCREAM” will take place again in the last two weeks of January and into February
7. Updated the PAC on the different sport teams (Rugby/Volleyball/Field Hockey)

Chair Report:

Melissa Ganzeveld –

- Requested any ideas for fundraising for the 2019/2020 year
- Explained the differences between elementary and middle school fundraising
- “Every Voice is Heard” in our group was discussed
- Please bring your ideas to each meeting ☺

Treasurer Report:

Trina Joslin -

1. Balance June 2019: Opening \$28,755.67 Closing \$19,867.37
2. Gaming Account: Opening June 2019 \$428.21 Closing September 2019 \$418.31
3. If anyone would like to review the Financial Statements please contact Trina at trina@sd23.bc.ca
4. Sarah Shakespeare asked regarding the item for the Teacher’s Lunch budget of \$1,300.00. Sarah said for elementary schools the lunch costs approximately \$200.00. a discussion was held as we discussed the Teacher’s Lunch was catered because we don’t have the volunteers support for ei potluck, etc. Discussed as a team how we would look at this pot luck option next year.
5. Trina will look in to the Treasurer from COPAC reviewing our financial statements, for transparency and another level of review.
6. Trina talked about the COBBS Contract (Central Okanagan Bursary and Scholarship). The Scholarships are for either academic or athletic in the amount of \$500.00 x 4 students that have graduated from CNB.

MOTION: MOTION to pay \$2,100 towards the 2019/2020 Scholarship Bursary payable to COBBS.

1st Christy, 2nd Tammy, all in favor – APPROVED

CoPAC Report:

Rebecca Ashley -

- Attended the latest COPAC meeting.
- It was recommended to COPAC to add to their agenda an item regarding Planning and Facilities Management Sustainability.
- There are concerns regarding the long term planning for CNB and its high student population.
- CNB added a new portable this year.
- The Central Okanagan School Board apologized for the problems they had with assigning the buses this year. COPAC is creating a task force in regards to the assignment of the buses.

Store Report:

Wendy Sutherland -

- Munchalunch total \$30,288.94
- Numbers are down due to additional food costs
- If you want to volunteer it is only a few hours per week – contact the school 250.870.5177 OR cnbstore678@gmail.com.

Communication Secretary:

Tammy Sanders:

1. Sent a letter of introduction to all the teachers
2. Motion forward to change the name to “Communication Secretary” from Teacher’s Liaison.

Presentations / guest speakers:

Presentation from Sarah Shakespeare – Past President of COPAC.

Sarah gave a wonderful presentation on who and what the COPAC does and the multiple committees.

For further information www.copac.sd23.bc.ca

Existing Business:

- COPAC Representative Nominations: Janie Rae Gaudet and Rebecca Desrosiers.
MOTION: Motion to have Janie and Rebecca act as joint representatives as representatives of CNB at the monthly COPAC meetings.
1st Christy, 2nd Jackie, all in favour – APPROVED

Janie Rae and Rebecca will attend the COPAC meetings in Rutland the first Monday of every month between 7pm and 9pm

- Update on the Gaga Pit
Kayla advised the 2nd Gag Pit and swings will be installed before Thanksgiving.
- Kayla brought up the discussion regarding the cost of the “Net Climber”
 - The total cost will be \$50,000 for the structure and an additional \$15,000 labour
 - An option was discussed for the PAC to borrow the money over a 5 year period to help pay for the Net Climber.
 - \$10,000 had already been provided by the PAC to CNB for this structure in the 2018/2019 school year.
 - Playground grants will be looked into for early next year (most grants are closed at the end of September of each year).

MOTION: To bring forward in the 2019/2020 budget of \$10,000 towards the playground rope structure and provide it to CNB now.

1st Tammy, 2nd Deb, all in favour - APPROVED

MOTION: to enter into a contract/loan to pay for the remainder of the cost for the Net Climber (\$45,000) at a cost of \$9,000 per year x 5 years.

1st Wendy, 2nd Tammy, 14 in favour, 2 abstained – APPROVED

New Business:

- It was suggested to have a couple of the Executive look in to grants/bursaries etc and Janie Rae and Sandy were nominated.
MOTION: To have “Playground Bursaries Coordinators” to coordinate bursaries till we break ground.
1st Wendy, 2nd Jeff, all in Favour – APPROVED
- CNB has a newsletter that is put out every month.
Going forward Sandy will coordinate the PAC’s space and provide our submission to Kayla Babcock.
Deadline for the following month is between the 24 and the 27th.
The PAC content for the newsletter will be reviewed at each PAC meeting.
- The PAC discussed the possible new role of “Traffic Safety Coordinator”. It was decided that this position is not needed at this time.
- Okanagan College sent a flyer regarding their 38th Annual Career Fair to be held on Sunday November 3rd between 10:30 am – 3 :00 p.m. at the Kelowna Campus 10000 KL Road.
- Wendy brought up the great idea of using the Nature’s Fair 3% offer as a fundraiser for CNB. When you shop at Nature’s Fair save your receipts and drop off in the Nature’s Fair 3% Club receipt box in the Office, or give to your child to deliver.
Nature’s Fair will give our school 3% of the receipt total.
It was agreed that we would join the Nature’s Fair 3% Club and start asking the parents to bring in their receipts.

- A discussion was held regarding a possible Poinsettia Fundraiser, this has been tabled till the next meeting on October 21.

Next meeting date: October 21st 2019 at 6.30pm

Adjourned: 9.00pm