

Meeting Notes

CNB PAC – February 25th, 2019

Called to order: 6.38pm

Attendance review and welcome:

- Wendy Sutherland
- Hien Reeves
- Tammy sanders
- Trina Joslin
- Hien Nguyen
- Kyla Babcock
- Curtis Schreiber
- Melissa Ganzeveld

Approval of prior minutes from January 21st: Trina, Hien APPROVED

Approval of today's agenda: Tammy, Trina, APPROVED

Principals Report:

- Scream started today, for next 3 weeks
- Japanese students coming this week. Assembly at 9:30 am. Friday cultural exchange at Green Bay. 61 students. Lunch provided both days
- parent conferences over 2 days went well
- harmony day. Sold food from cultural background. Success.
- ARC- poor turnout for individual school. Dates for different subjects for parents- youth and substance use: a crash course for parents and caregivers.
- Constable Lund regarding vaping in individual classes.
- community learning forum at mount boucherie,
- pancake breakfast success, 1300 pancakes
- jan 30 talk with dr towill. No cell phone zone- playing games. Discourage phones in schools, but cannot go completely phone free.

Chair report: Thank you to all that attended the special meeting last week as we reviewed the existing constitution and worked hard to update it to reflect our new bylaws, changes in school district and COPAC rules and our belief system. I truly appreciate everyone's time.

Treasurer report:

Gaming account: opened Jan 1: \$13,406.29

Closed Jan 31: 13,406.29

Opened Feb 1: 13406.29

Closed Feb 25: \$13,406.29

General account:

Opened Jan 1: \$4814.20

Closed Jan 31: \$13848.30

Opened Feb 1: \$13848.30

Closed Feb 25: \$15831.42

Munchalunch for Jan: \$1539.05

Munchalunch for Feb \$1983.12

Check from Lynn (CNB) \$7500

Munch a lunch \$6500 (of date)

Account balance \$1700.60 prior

Total profit \$15,700 from Sept 2018 to Feb 25, 2019

CoPAC report: Melissa talked to Emma Dovill, she will post on CNB PAC 2018/2019 facebook.

Store report:

- replaced mcdonalds
- \$15700 profit
- need volunteers
- some kids volunteer and gets lunch-
- band trip- \$5-10 per child

Existing Business:

- **Scream, how is it progressing?** Curtis discussed this above in his Principals report
- **Teacher presence at the PAC meetings, encouraging 1 teacher per month to join us.** Tammy will focus on this as she is the teacher liaison. Melissa will connect with Tammy to provide a template for emailing teachers once per month to see if there is anything we can help them with.
- **CoPAC reimbursement, emails and calls sent:** Sarah Shakespeare advised that a cheque has been sent. I told her that we haven't received it and she is going to look for a copy so we can track down what happened and be properly reimbursed.
- **Teacher appreciation lunch date is June 28th, review options and confirm our plan.** We discussed coming to CNB as a PAC and setting up the teacher appreciation lunch / serving it etc. Curtis and Kyla thought this was a good idea but said there was time in the middle when it would be private such as teacher farewells and speeches. It was discussed we would set up, serve and then leave coming back late in the afternoon to quick clean up. There was not a lot of CNB PAC representatives at the meeting so we will discuss this the next time the PAC connect in April.
- **Tabled discussion from last meeting:** Additional PAC funds and where they are best suited. Install of pit in spring. Star climbing equipment- not funded is an additional \$31,000 cost. Swing set already funded. CNB store to possibly contribute money to other items such as benches, picnic table, and tether ball. Next meeting PAC to discuss with members where funds will go to

- **Vaping communication:** Kyla discussed this in the chair report and Constable Lund is coming to speak to all the kids

New Business:

- **Reviewing our new constitution for voting on approval:** discussed and reviewed the new proposed constitution and bylaws. Move to approve constitution- 1st Tammy, 2nd- Wendy, all in favor. APPROVED.
- **Any PAC help needed as the Japanese students arrive this week?** No, everything is good to go.
- **CNB store and the PAC.** Working to define our relationship and the oversight needed. Curtis and Kyla are going to go back and discuss with their team where the Cubs Den store lands in regards to oversight and audit purposes. We also need to review and define parameters regarding payments to volunteers and buying hot meals/supplies. Reimbursements and checks to cubs den volunteers comes from CNB but some items such as the new munchalunch come to and from the PAC. We will discuss this further at our next meeting.
- **Week in a glance:** we asked Kyla to provide this to all parents going forward and she mentioned she kindly would. One of the main reasons to do this was to get a handle on when teachers were taking the kids out of the school on field trips so that we can purchase and budget the Cubs Den store appropriately.
- **Change in annual teacher fund request:** Increase funds provided from gaming account for jerseys in the new total amount of \$ 526.17. 1st Tammy, 2nd Wendy. APPROVED.
- **Treasurer annual book review:** Annual review with Sara- treasurer of COPAC will do all reviews for all PAC at no cost after our fiscal year of Sept 1.

New Business arising from today's meeting:

- Review at next meeting regarding facebook vs text with members
- There are some teacher funding requests that we haven't been asked to pay for yet. Curtis is going to connect with the teachers to see where this is at.
 - Scream
 - volley ball jersey
 - connect room, connect room-puzzle table
 - yoga mat

Next meeting date: April 15th 2019 - there is no March meeting due to Spring Break

Adjourned: 8.02pm