

CNB PAC Meeting-March 29, 2021
6:30pm Meeting Minutes

1. Adopt meeting minutes

First: Rebecca Ashley
Second: Christy Lift

2. Adopt the Agenda for Meeting

First: Rebecca Ashley
Second: Deborah Lozinsky

3. Admin Report-Curtis Schreiber and Heidi Kubin

- **Curtis:**
 - Adding Indigenous Education posting.
 - 0.3 teaching position.
 - Starting next week to support Indigenous learning.
 - Courses run for Grades 6, 7, 8.
- **Heidi:**
 - Update on Articulation classes.
 - Starting to speak to feeder schools regarding students coming to CNB next year.
 - Admin has put out Google form for Grade 5 teachers at feeder schools in order to put notes about students. CNB Staff will also be adding notes. This is to gather as much information as possible. The focus being on Grade 6 students for next year. Following that, information will be gathered for Grade 7 and 8 students.
 - Articulation will be a big ask from CNB. This will help the CNB admin to put classes together in concert with information from fellow community leaders.
 - Report cards went home at the end of last semester. Admin was impressed with how well teachers know their students.
- **Curtis:**
 - Two more report cards will be going home before the end of the year.
 - These will focus on letter grades and where students currently are in the curriculum. The focus will be more on the student themselves rather than where they are in relation to their peers. Emphasis will be on student learning rather than student achievement.
 - We are looking at around 900 students for the 2021/2022 year.
 - Grades 6 and 7 will be the largest cohorts.
 - Several admin staff members and teachers took part in a book study of the book "Kids these Days" by Dr. Jody Carrington.
 - The message of the book being "Fair is not equal." It is providing information to educators on how to move forward in that thinking. The book is highly recommended by Curtis and Heidi and copies of the book will be provided to the PAC. Dr. Jody Carrington is on Social Media to follow. (She has some "colourful" language at times, but very informative.)
- **Sarena Smith:**
 - When will transitions and conversations start for students with designations?
- **Heidi:**
 - Conversations will start in May 2021. For questions, please reach out to Laurie Fraser or Kristen Armstrong.
 - We are still taking students in catchment, possibly another 40 kids.
 - Preparations for students going from Grade 8 to 9 has begun.

- Course selection for Grade 9 students is complete. For any issues regarding course selection, please contact Mount Boucherie Secondary School Admin.
- Due to COVID Pandemic, there are no tours planned at this time for MBSS or CNB. This will possibly be compensated with “Student Leadership Videos” with virtual tours.
- Will look at August and status of the pandemic for possible tours.
- Possible tours could be completed through “Link” program as well.
- MBSS PAC will be reaching out to parents through feeder school PACs in order to encourage parent participation. CNB PAC will be doing the same.
- For any specific teacher requests, please email Laurie Fraser or Heidi Kubin

4. Chair Report

- **Rebecca:**
 - Nothing to add at this time
- **Melissa:**
 - Photo shoot fundraiser with Laurie from “With Love Photography” is going well.
 - Teacher Luncheon being planned.

5. Treasurer’s Report

- See attached.
- Christy Luft and Curtis discussed the possibility of claiming back PST for the climber and additional PAC purchases.

6. COPAC Report

- **Rebecca:**
 - School District 23 has created a pamphlet on “How to become a volunteer.” This will be available in print and digital platforms soon. This will focus on advertising various ways to volunteer. Schools will be able to personalize this pamphlet to their specific school needs.
 - There was a discussion around the FSAs and the letter sent from BCTF which was approved. It was determined that the letter had a slightly aggressive tone. No feedback from parents at CNB to Curtis at this time.
 - **BCCPAC Update:**
 - Gaming grant deadline is June 30, 2021
 - There will be a meeting on April 8 regarding using the grant.
 - BCCPAC AGM is Saturday, May 8, 2021.
 - There will be a parent conference on May 28 and 29, 2021 (Virtual)
 - Safe School spoke about vaping and mental health.
 - CNB seeing a decrease in vaping with the new Grade 6-8 configuration.
 - Current consequence of vaping is 1-day suspension and required counselling and education regarding vaping.
 - A rapid response team is in place for significant COVID cases in schools. (Active transmission in school)
 - We currently have 96% of students in class.
 - COPAC AGM on May 3, 2021 with Nominations for COPAC Executive due by May 1, 2021

7. Store Report:

- None at this time.

8. Communication Secretary Report:

- Teachers were receptive to Sarena’s introduction and thanked us for the new purchases they were able to make.

9. Playground Bursaries Coordinators Report:

- None at this time.

10. Existing Business:

- Do we need to follow up regarding teacher's wish list purchases? Christy confirmed we do not.
- **Net Climber:**
 - Looking at getting the PST refund for the climber allocated towards the balance owing by the PAC.
 - Curtis gave totals for the climber.
- **Nature's Fair:**
 - Currently some receipts pending. Wendy takes the receipts to Nature's Fair on a quarterly basis.
- Email regarding the Photo Fundraiser will be going out soon. Will be sending email reminders to have accurate numbers.
- **Parent support group:**
 - Sarena to send an email to Curtis explaining the goal and purpose of the group in order to have this go out to parents.

11. New Business:

- **AGM:**
 - We will be having a virtual AGM on May 17, 2021 followed by a regular PAC meeting.
 - Nominations will be sent to Melissa's SD23 PAC President email.
 - Will be contacting feeder schools as well.
- Grade 8 celebration discussion to be held at May PAC meeting, will look at doing something similar to that of last year. Might be able to do more as we are in full session, vs. the new pandemic protocol we were in during June 2020.
- Previous years we would provide pizza, cake and a dance to the students.
- **Teachers Luncheon:**
 - Staff meetings still being held via Zoom. Not sure that an in-person lunch would be possible.
 - Last year's cards and chocolates were very well received. Might look at that again.
 - Are there currently any asks from teachers? None at this time.
- **SCREAM Program:**
 - Curtis made a case for the current PAC to agree to fund the program next year. The program adds a lot of value and is always well received by parents and students.
 - Some discussion regarding agreeing to funds now, vs. when the new PAC is elected. Agreement was reached that the program is worth the funds and we all felt comfortable defending our decision to allocate the funds in the current year.
 - Melissa put forth a motion to allocate \$9,000.00 towards the SCREAM Program for 2021/2022.
 - First: Christy Luft
 - Second: Sarena Smith
 - No opposed.

12. Meeting adjourned at 7:53pm.

Attachments:

Treasurer's Report

March 29, 2021

Treasurer Report

1. General Account

The general account opened Feb 1 with \$6,59.90 and closed Feb 26 at \$6,854.95. The only entry was the \$4.95 monthly plan fee. No cheques are outstanding, and balance is \$6,854.95 on Mar 29, 2021.

2. Gaming Account

The gaming account opened Feb 1 with \$17,890.18 and Feb 26 at \$17,890.18. The \$4.95 monthly plan fee was reversed as balance in the account was high enough.

3. Nature's Fare Receipts

I received receipts from the school right before Spring Break and I dropped them off to Wendy

4. Preliminary Budget

We need to discuss payment for playground and breakfast club

5. Teachers Requests

I have prepared a cheque to reimburse CNB for \$3,385.65 for the approved teacher requests. I will get a second signature in the next day or so and drop off to Lynn at the school.

6. Signing Authority

We need to address this or possibly wait until next year?

7. Auditing of Books

I dropped off our 2019/2020 books to Matt Whitt on Nov 4, 2020. Have not received them back yet. Matt extremely busy but will get back to us as soon as possible.

8. PST

I will be looking into a pst refund for the CNB pac. We are allowed to go back four years but can only make one request a year so I will wait until I receive the books back from Matt and we have a final invoice for the climber before I submit.

9. Cheques

All cheques written to the Pac have to be made out to Constable Neil Bruce Middle School Pac. Anything else effective immediately will not be able to be deposited. If we want to change this then two

people with signing authority can make an appointment and go in to add a dba (eg. "CNB Pac"). When we go in for signing authority we can address this also.

CNB PAC FUNDING REQUESTS SUMMARY									
	Teacher or group	Name/Description of item/project	Purpose or benefit	Estimated Cost	Amt. Allocated			Remaining	Cheque # and type
					General	Gaming	Paid		
1	Jessica Martin	cutting boards	Foods	\$ 410.00		\$ 410.00	349.86	60.14	
2	Jessica Martin	frying pans	Foods	\$ 672.00		\$ 672.00		672.00	
3	Craig Thomson	Cannonball Alto Sax	Band	\$ 558.88		\$ 558.88	558.88	-	
4	Craig Thomson	Cannonball Tenor Sax	Band	\$ 782.88		\$ 782.88	782.88	-	
5	Craig Thomson	Cannonball Trumpet	Band	\$ 291.20		\$ 291.20	291.20	-	
6	Craig Thomson	Mio Flute	Band	\$ 246.40		\$ 246.40	291.20	- 44.80	
7	Craig Thomson	Cannonball Trombone	Band	\$ 291.20		\$ 291.20	291.20	-	
8	Sonia Bishop	LED lightboxes	Art	\$ 1,300.00		\$ 1,300.00	821.43	478.57	
9									
10								-	
11								-	
12								-	
13								-	
14								-	
15								-	
16								-	
17								-	
18								-	
19								-	
20								-	
			Total	\$ 4,552.56	-	4,552.56	3,386.65	1,165.91	